

**Lake Land College
Board of Trustees
District No. 517**



Decennial Committee on Local Government Efficiencies Meeting
Board and Administration Center, Room 011
Mattoon, IL
August 10, 2023

Minutes

Call to Order.

Trustee Storm, Board Secretary, in the absence of the Chair and Vice Chair, called the meeting of the Lake Land College Decennial Committee on Local Government Efficiencies to order at 8:00 a.m. in room 011 of the Board & Administration Center, Mattoon, IL. Trustee Storm announced that Mr. Greg Nuxoll is no longer a member of the Decennial Committee, and he appointed Ms. Jean Anne Highland, Lake Land College Chief of Staff and district resident, to serve on the Committee.

Roll Call of Committee Members.

Members Physically Present:

- Trustees: Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; and Ms. Denise Walk.
- Dr. Jonathan Bullock, President.
- Dr. Valerie Lynch, Vice President for Student Services and District Resident.
- Ms. Jean Anne Highland, Chief of Staff and District Resident.

Members Absent: Trustees Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Mr. Thomas Wright, Vice-Chair; and Student Trustee Ms. Jacqueline Schertz.

Other Members Participating via Telephonic or Electronic Means: None.

Others Present: Mr. Scott Rawlings, Director of Physical Plant, and Mr. Jeremy Moore, Facilities Planning Manager.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Non-Action Items.

Efforts to Share the College's Innovative Practices for Energy Savings with Other Local Units of Government in the District and Seek Best Practices or Ideas from Other Entities.

Ms. Jean Anne Highland, Chief of Staff, reminded Committee members of the Committee's consensus during the last meeting held June 8, 2023, that the College should share the College's various innovative projects and energy savings efforts over the past several years to help other units of local government or other K-12 school districts as this is in the spirit of the Decennial Committee on Local Government Efficiencies Act. Ms. Highland noted that if we were intentional to host some meetings with area school and community leaders on this topic that we could also seek ideas or best practices from them as well. Ms. Highland suggested the following actions might be pursued in the next few years:

- Present on the College's energy savings efforts and facilitate a discussion on best practices or other ideas during an upcoming Professional Advisory meeting set for October 10, 2023, when the administration hosts area K-12 superintendents, principals and ROE 11 leaders for a meeting on the College's main campus.
- Utilize the regional economic and community development network of leaders the College is associated with through the East Central Illinois Development Corporation (ECIDC) to host or foster discussions on energy savings initiatives.
- Utilize the Lake Land College Magazine to feature stories of the College's energy savings initiatives, and the success of those programs (e.g. geothermal loop, solar panels).
- Utilize the College's website to feature the success of our energy savings initiatives.
- Continue embedding energy savings talking points into speeches and/or presentations given by leaders of the College (e.g. President, Chief of Staff) to various area agencies, organizations and schools.

Committee members unanimously agreed the College should pursue these activities in the next few years and that a summary of these actions should be included in the Committee's final report as an agreed-upon recommendation.

Investigate Energy Savings and Cost Analysis for Future Sustainability Projects.

President Bullock reminded Committee members that the College had worked under contract for many years with The CTS Group (Veregy) of St. Louis, Missouri, for many past and completed energy savings projects. However, he noted that per the College's legal counsel the College should go through the bidding process on any new initiatives or projects. He said he was seeking direction from the Committee as to how to proceed with any new initiatives in the coming years and he highlighted three approaches for the Committee to consider including:

1. Aggressive approach – develop a new comprehensive energy efficiency initiative to be fully developed within perhaps three to five years.

2. Strategic approach – integrate optimal energy efficiency projects into the existing 10-year Master Facility Plan the Board of Trustees just approved. He reminded Committee members the Master Facility Plan identifies by building and year when remodeling should occur based on current condition and need, and thus as we develop the various building projects we would include consideration for any energy efficiency projects that might align with a specific building's remodel. The strategic approach would additionally include addressing specific opportunities that arise which may be beneficial to the College.
3. Passive approach – determine that we are satisfied with the energy savings initiatives we have done to date and not actively pursue future initiatives, even when considering building remodels per the Master Facility Plan.

Dr. Bullock said his recommendation was to adopt the strategic approach as detailed in item #2 above and integrate whenever feasible energy savings projects into specific building remodels as they occur per the 10-year Master Facility Plan, in addition to considering specific opportunities as they arise. He said a key reason for this approach is that he would not recommend pursuing solar panels on the remaining roofs of all College buildings when we have several buildings slated to have the roofs replaced within the next 10-year period. With the strategic approach, he said we could consider the viability of solar panels being placed on the roof of a particular building in alignment with the year the roof is replaced.

Committee members discussed the three approaches and the collective consensus was for the College to adopt the strategic approach per the recommendation of Dr. Bullock. Trustee Sullivan suggested the administration should continue keeping an eye on what new energy savings technology might be developed and Trustee Reynolds suggested the administration should also seek to educate employees on the College's energy savings efforts. Dr. Bullock said we could do so through our unit or employee group meetings.

Action Item:

Approval of Final Report of the College's Decennial Committee on Local Government Efficiencies.

Ms. Highland provided Committee members with a draft Final Report of the 2023 Lake Land College Decennial Committee on Local Government Efficiency Meetings. Dr. Bullock highlighted the report and explained how it summarizes the Committee's three meetings, which are also captured in the minutes of each meeting, and how the meetings were conducted in alignment with Public Act 102-1088. Dr. Bullock noted the proposed recommendations on page three of the Final Report related to the Committee's charge, including:

- Continue the College's commitment to continually review and update its extensive and publicly available Board Policy Manual.
- Support the College's FY 2023-2027 Strategic Plan that includes strategic projects for enhancing and expanding the College's numerous partnerships to advance its mission and maximize efficiencies.

- Launch a renewed initiative toward energy sustainability by optimally investigating and analyzing costs for future sustainability projects.
- Actively share with other units of local government or K-12 districts the College's energy sustainability efforts to date and seek best practices or ideas from these entities.
- Commit to maintaining and improving campus facilities and grounds to ensure the most efficient use for district residents.

Dr. Bullock said that if the Committee agrees to the language in the Final Report, then the administration will submit the Final Report to each of the 15 county boards located within the College's district, which is required per Public Act 102-1088.

Trustee Reynolds moved and Trustee Walk seconded for the Committee to approve the 2023 Final Report of the Lake Land College Decennial Committee on Local Government Efficiencies for submission to the 15 county boards located within the College district.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Reynolds, Storm, Sullivan, and Walk. Committee members Dr. Bullock, Ms. Highland and Dr. Lynch.

No: None.

Advisory Vote: Student Trustee Schertz was absent from the meeting.

Absent: Trustees Cadwell, Curtis, and Wright.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Walk moved and Trustee Sullivan seconded to adjourn the meeting at 8:18 a.m.

Motion carried by unanimous voice vote approval.

Approved by:

/s/Gary Cadwell
Board Chair

/s/Dave Storm
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/